

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
February 22, 2010**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on February 22, 2010 in Board Room 1 Suite 201, Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia.

**MEMBERS PRESENT:** Brenda Hale, R.N., Chairperson  
Karen Schultz, M.B.A.; Ph.D., Citizen Member  
Joseph Schibner, C.M.T., Massage Therapy Advisory Board Member

**STAFF PRESENT:** Jane Elliott, R.N., Ph.D., Discipline Staff

**OTHERS PRESENT:** Jim Rutkowski, Adjudication Specialist

**CONFERENCES  
SCHEDULED:** **Stephanie Thompson, L.P.N. 0002-078131**  
Ms. Thompson appeared, accompanied by Edith Sharpe.

**CLOSED MEETING:** Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:45 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Thompson. Additionally, Dr. Schultz moved that Dr. Elliott and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.  
The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 10:05 A.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.  
The motion was seconded and carried unanimously.

**ACTION:** Dr. Schultz moved to issue an order to place Stephanie Thompson on probation for 18 months of active employment as a practical nurse with terms and order Ms. Thompson to provide evidence of completing the National Council of State Boards of Nursing online course "Medication Errors: Detection and Prevention" within 45 days.  
The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Thompson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Thompson within such time. If service of the order is made

by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

#### CONFERENCES

##### SCHEDULED:

**Audrey Hollar, R.N. 0001-117631**

Ms. Hollar did not appear.

##### CLOSED MEETING:

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:15 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hollar. Additionally, Dr. Schultz moved that Dr. Elliott and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

##### RECONVENTION:

The Committee reconvened in open session at 10:25 A.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

##### ACTION:

Dr. Schultz moved to offer Audrey Hollar a consent order for indefinite suspension of her professional nursing license for not less than two years in lieu of a formal hearing.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Hollar and the Board.

#### CONFERENCES

##### SCHEDULED:

**Hua Fang, C.M. T. 0019-003445**

Ms. Fang appeared, accompanied by attorney, James Freeman; and her husband, Erik Tjossen.

##### CLOSED MEETING:

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:25 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Fang. Additionally, Dr. Schultz moved that Dr. Elliott, Mr. Schibner and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

##### RECONVENTION:

The Committee reconvened in open session at 11:40 A.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:**

Dr. Schultz moved to close the case and impose no sanction due to insufficient evidence of a violation of the Nurse Practice Act or Board of Nursing regulations.

The motion was seconded and carried unanimously.

**CONFERENCES**

**SCHEDULED:**

**Jessica Ratliff, L.P.N. 0002-053002**

Ms. Ratliff appeared.

**CLOSED MEETING:**

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:25 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ratliff. Additionally, Dr. Schultz moved that Dr. Elliott and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 1:40 P.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:**

Dr. Schultz moved to issue an order of reprimand to Jessica Ratliff and issue an order to place Ms. Ratliff on probation for one year of employment as a practical nurse with terms.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Ratliff unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Ratliff within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES**

**SCHEDULED:**

**Tina Weems, R.N. 0001-203108**

Ms. Weems did not appear.

CLOSED MEETING: Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:45 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Weems. Additionally, Dr. Schultz moved that Dr. Elliott and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:52 P.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Dr. Schultz moved to offer Tina Weems a consent order for indefinite suspension of her professional nursing license for not less than two years in lieu of a formal hearing.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Weems and the Board.

CONFERENCES  
SCHEDULED:

**Shirlene Bryant, L.P.N. 0002-077542**

Ms. Bryant did not appear.

CLOSED MEETING: Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:55 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bryant. Additionally, Dr. Schultz moved that Dr. Elliott and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:05 P.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Dr. Schultz moved to issue an order of reprimand to Shirlene Bryant and order Ms. Bryant to provide evidence of completing the National Council of State Boards of Nursing online courses "Medication Errors: Detection and Prevention";

“Documentation: A Critical Aspect of Client Care”; and “Professional Accountability and Legal Liability for Nurses”.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Bryant unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Bryant within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

#### CONFERENCES

##### SCHEDULED:

**Jaime Cook, R.N. 0001-175299**

Ms. Cook did not appear.

##### CLOSED MEETING:

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:15 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Cook. Additionally, Dr. Schultz moved that Dr. Elliott and Mr. Rutkowski attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

##### RECONVENTION:

The Committee reconvened in open session at 2:25 P.M.

Dr. Schultz moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

##### ACTION:

Dr. Schultz moved to offer Jaime Cook a consent order for indefinite suspension of her professional nursing license.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Cook and the Board.

##### ADJOURNMENT:

The Board adjourned at 2:30 P.M.

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Jane Elliott, R.N., Ph.D.  
Discipline Staff